



New Client Welcome Forms

Welcome to the Tri-County Veterinary Service family! We are so excited to meet your pet(s) and start this relationship with you. In order to prepare your account for your first visit, we have compiled a list of tasks for you to accomplish to make your appointment go as smoothly and efficiently as possible. We ask that you complete the tasks and return the attached documents to our office **at least 24 hours ahead of your appointment**. Please use the checklist below to make sure you and your pet are ready for your first appointment.

Send all forms and records to your choice of the following:

Anna Office Fax: (937)693-3422

Sidney Office Fax: (937)497-1582

Email (Both Offices): frontdesk.tcv@gmail.com

Don't have a fax? Take pictures of the completed form on your phone and email them to us!

- New Client Registration Form
- Previous Veterinary History & Records
- Photo & Case Study Consent Form
- Pet Portal Sign Up
- Follow Us on Social Media



Tri-County Veterinary Service



3714 St. Rt. 47 West
Sidney, Ohio 45365
Phone 937-492-6536
Fax 937-497-1582

16200 County Road 25A
Anna, Ohio 45302
Phone 937-693-2131
Fax 937-693-3422

Welcome to Our Clinic!

Owner's Name: _____ Spouse Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Cell Phone: (_____) _____ Home Phone: (_____) _____

Email Address: _____

Driver's License Number/State Issued: _____ / _____ Exp. Date: _____

How Did You Hear About Us? (Check One)

Business Sign Internet Facebook/Instagram Yellow Pages Client Referral

Referred by: _____

How Would You Like to Receive Communications?

Text: _____ Email _____

Patient Information

Name: _____ Date of Birth: _____ Breed: _____

Species: Cat Dog Other Sex of Pet: Male Female Spayed/Neutered

Has your pet been seen by another veterinarian? Yes No

I understand full payment is due at the time services are completed. Please feel free to discuss treatment options, as well as cost, with your pet's doctor. At any time during your pet's treatment, a written estimate can be provided at your request. There will be a \$40 fee for any returned checks; re-billing service charges of 2% may be added to account balance if not paid in full. If Tri-County Veterinary Service Inc. should require an outside service to collect a past due amount, all reasonable finance charges and collection fees will be the responsibility of the pet owner.

Signature of Owner: _____ Date: _____



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Tri-County Veterinary Service, Inc. has developed a list of policies to better fulfill the needs of our patients and to benefit their healthcare. Please check each box as you read. Thank you!

- If you are fifteen or more minutes late for your appointment, you must reschedule.
- If you miss three appointments without calling to reschedule or cancel your appointment, it will cause the dismissal of medical care in this office and the practice will not be responsible for any medical/legal liabilities.
- Legally, it is your responsibility to keep all scheduled appointments in this office.
- You are responsible for giving us correct personal information as it changes.
- You are responsible for payment in full for all services rendered in this office at the time it is rendered, unless prior arrangements have been made with management or the doctor. We accept cash, check, Mastercard, Visa, Discover, American Express, Scratchpay, or Care Credit.
- There will be a service charge of \$40.00 for all returned checks.
- All accounts past due 30 days will be charged an accrued interest late fee.
- Any account turned over to a collection agency will be charged an additional charge of 30% of the total bill due.

I have read and understand the above policies and understand that breaking any of these policies can result in dismissal from this practice.

Signature of Client: _____ **Date:** _____



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Photo Release/Case Study Form Permission to Use Photograph and Patient Details

Pet's Name(s): _____

I grant Tri-County Veterinary Service, its representatives and employees, the right to take photographs of me, my pet(s) and my property, as well as details regarding services rendered in connection with the above identified subject. I authorize Tri-County Veterinary Service, its assigns and transferees, to copyright, use and publish the same in print and/or electronically.

I agree that Tri-County Veterinary Service may use photographs of me with or without my name and for any lawful purpose, including for example such purposes as publicity, illustration, advertising, and web content. I have read and understand the above:

Signature of Client: _____

Printed Name of Client: _____

Date: _____

Email to Receive a Notification of Publication on Our Social Media Page:



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Pet Portal

One of the technological advancements we offer to clients is the use of our Pet Portal. By creating an account for yourself and all of your pets, you can receive text and email reminders for your pets' surgeries, appointments, and vaccinations reminders. You can also make appointment requests, view diagnostic results, billing statements, and more. We highly recommend taking the few minutes to sign up for your own Pet Portal account to take advantage of the at-home benefits Tri-County Veterinary Service offers.

If you have other pets that come to Tri-County Veterinary Service for their care and you already have a Pet Portal account, all you have to do is sign in to your account and add your new puppy!

Follow the steps below to set up your Pet Portal account.

1. Open your web browser & visit www.tricountyvetservice.com
2. Hover over our "Pet Portal" tab and select whether you are an Anna or Sidney client.
3. Scroll down and click "Your first time logging in? Sign up here!"
4. Enter in your personal information and click "Next".
5. A confirmation email will be sent to you with access to the Pet Portal.
6. Simply log in with the same credentials you used to sign up.

If you have any questions or problems signing up, feel free to contact our office to help you.



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We Are On Social Media!

For special promotions, updates, and ADORABLE patient photos and success stories, check us out at the following links:



Facebook: www.facebook.com/tricountyvetservice



Our Main Instagram Page: @tricountyvetservice



Our Office Cats' Instagram Page: @CatsOfTCVS

Our Blog: www.tricountyvetservice.wordpress.com